



Internal Job Posting - Sample

Open Position: N2 Account Executive
Location: Based out of Northern Virginia
Job Summary: Obtain, develop, and manage local sales accounts. Perform research, create and implement strategies to increase sales and market share including the ability to successfully interact with internal and external customers at all levels to coordinate and implement the organizations' district sales objectives.. Internal customers include District Managers, Location Managers, Location Employees, and various support personnel.
Minimum / Preferred Experience: <ul style="list-style-type: none">• 1 Year in the Rental Industry• Most Recent Performance Review Rating of Good or Above
Essential Skills Needed: <ul style="list-style-type: none">• Good English Language / Strong Oral & Written Communication Skills• Strong Customer Service and Sales Skills• Good Organizational and Negotiating Skills• Basic Knowledge of Excel, Word and Microsoft Office
How To Apply: All employees interested should complete an Internal Job Posting Application and fax it to the contact person listed below as soon as possible. Submitting an Internal Job Posting Application does not guarantee an interview. Candidates are considered based on their experience and skills meeting the positions' requirements.
Contact Person: Dennis Boucher
Fax Number: 301-498-3880

Note: Internal job postings are approved and posted by a District Manager, Sales Manager, Accounting Manager, and HR Manager only. Location managers / supervisors may prepare the posting information form to be given to the appropriate management for RentWorks posting.